

Nomination Form

PLEASE TYPE OR PRINT CLEARLY
FOR PDF FORM GO TO www.fortworthchamber.com AND CLICK ON LOGO

The 2008 Small Business of the Year Awards
recognizes and honors businesses who have demonstrated exemplary "Best Practices."

I/we would like to nominate the following business, (self-nominations welcome):

BUSINESS _____

CONTACT _____

ADDRESS _____

CITY, STATE, ZIP _____

PHONE _____

FAX _____

E-MAIL _____

Nominated by:

BUSINESS/ORGANIZATION _____

CONTACT _____

ADDRESS _____

CITY, STATE, ZIP _____

PHONE _____

FAX _____

E-MAIL _____

Please return Nomination Form by Friday, September 28, 2007 to:

Fort Worth Chamber of Commerce
Small Business of the Year Awards
777 Taylor Street, Suite 900
Fort Worth, Texas 76102

Fax: 817/335-8280

E-mail: lhall@fortworthchamber.com

If you have any questions, please contact Lydia Hall, Fort Worth Chamber of Commerce:
lhall@fortworthchamber.com or (817) 336-2491 ext. 272



**SMALL
BUSINESS
OF THE
YEAR
2008**

SPONSORS

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SMALL BUSINESS OF THE YEAR 2008

OBJECTIVE

To recognize and honor businesses who have demonstrated exemplary “Best Practices.”

CRITERIA

- ★ Any for-profit business headquartered in Tarrant County
- ★ The applicant must be the owner, partner or major shareholder of the business, and active in its day-to-day operations
- ★ The business must be financially stable and operational for a minimum of three years with the exception of the Emerging Business which is less than three years
- ★ Businesses who provide a current member to the Fort Worth Chamber of Commerce Board of Directors will not be eligible for consideration
- ★ Businesses must be a member of the Fort Worth Chamber of Commerce at time award is presented

CATEGORIES

There will be five awards presented in the following categories:

- ★ **Emerging Business** (start-up company in business less than three years, cannot be a buy-out of an existing company)
- ★ **1-10 Employees** (in business three or more years)
- ★ **11-50 Employees** (in business three or more years)
- ★ **51-150 Employees** (in business three or more years)

Awards are based on information relevant to the conclusion of the businesses’ most recent fiscal year prior to Sept. 1, 2007.

JUDGING ELEMENTS

- ★ Business Growth and Performance
- ★ Sound Business Strategies and Practices
- ★ Customer Service Strategies and Practices
- ★ Business Challenges
- ★ Unique and Innovative Approaches
- ★ Community Involvement and Contribution
- ★ Employee Relations

TIMELINE

- | | |
|----------------------|--|
| ★ September 28, 2007 | Nominations Due |
| ★ November 16, 2007 | Applications Due |
| ★ December 26, 2007 | Finalists Announced |
| ★ January 10, 2008 | Finalists Recognized at Business After Hours Reception |
| ★ February 20, 2008 | Small Business Council Breakfast: Panel Discussion Featuring Finalists |
| ★ March 20, 2008 | Small Business of the Year Awards Luncheon |

PARTICIPANTS RECEIVE

Nominees:

- ★ Letter and certificate acknowledging nomination
- ★ Recognition in *Chamberletter* and future marketing materials
- ★ Highlighted on the Fort Worth Chamber of Commerce website as Nominee

Applicants:

- ★ Highlighted on the Fort Worth Chamber of Commerce website as Applicant

Finalists:

- ★ Four complimentary reservations to the Small Business of the Year Awards Luncheon
- ★ Recognition in program and a profile at the Small Business of the Year Awards Luncheon
- ★ Highlighted on the Fort Worth Chamber of Commerce website as Finalist
- ★ Special Business After Hours Reception honoring Finalists in January of 2008
- ★ Featured participant on Best Practices panel discussion at Small Business Council breakfast in February of 2008

Award Recipients:

- ★ Small Business of the Year Award to display in your place of business
- ★ A Small Business of the Year Award winner banner to keep and display
- ★ Feature article in the *Chamberletter*
- ★ Highlighted on the Fort Worth Chamber of Commerce website as Award Recipient
- ★ Listed in the Fort Worth Chamber of Commerce Annual Meeting program as Small Business of the Year Award Recipient
- ★ Inclusion in the “How the Small Business of the Year Award Can Work For You” marketing information provided by the Fort Worth Chamber of Commerce Communications Department
- ★ Other awards to be determined