



# Nomination Form

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The "A Rising Star" Small Business of the Year Awards recognizes and honors businesses who have demonstrated exemplary "Best Practices."

I/we would like to nominate the following business, (self-nominations welcome):

**BUSINESS** \_\_\_\_\_

**CONTACT** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

**CITY, STATE, ZIP** \_\_\_\_\_

**PHONE** \_\_\_\_\_

**FAX** \_\_\_\_\_

**E-MAIL** \_\_\_\_\_

**Presenting Sponsor**



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**Gold Sponsors**

Lockheed Martin  
ProStaff Personnel Services

**Silver Sponsors**

hireMAX

**Supporting Sponsor**

Roundtree Advertising +  
Marketing, Inc.

Nominated by:

**BUSINESS/ORGANIZATION** \_\_\_\_\_

**CONTACT** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

**CITY, STATE, ZIP** \_\_\_\_\_

**PHONE** \_\_\_\_\_

**FAX** \_\_\_\_\_

**E-MAIL** \_\_\_\_\_

Please return Nomination Form by Friday, September 15, 2006 to:

Fort Worth Chamber of Commerce  
Small Business of the Year Awards  
777 Taylor Street, Suite 900  
Fort Worth, Texas 76102

Fax: 817/335-8280

E-mail: [lhall@fortworthchamber.com](mailto:lhall@fortworthchamber.com)



If you have any questions, please contact Lydia Hall, Fort Worth Chamber of Commerce:  
[lhall@fortworthchamber.com](mailto:lhall@fortworthchamber.com) or (817) 336-2491 ext. 272



## OBJECTIVE

To recognize and honor businesses who have demonstrated exemplary "Best Practices."

## CRITERIA

- ★ Any for-profit business headquartered in Tarrant County
- ★ The applicant must be the owner, partner or major shareholder of the business, and active in its day-to-day operations
- ★ The business must be financially stable and operational for a minimum of three years with the exception of the Emerging Business which is less than three years
- ★ Businesses who provide a current member to the Fort Worth Chamber of Commerce Board of Directors will not be eligible for consideration
- ★ Businesses must be a member of the Fort Worth Chamber of Commerce at time award is presented

## CATEGORIES

There will be five awards presented in the following categories:

- ★ **Emerging Business** (start-up company in business less than three years, cannot be a buy-out of an existing company)
- ★ **1-10 Employees** (in business three or more years)
- ★ **11-50 Employees** (in business three or more years)
- ★ **51-100 Employees** (in business three or more years)
- ★ **101-250 Employees** (in business three or more years)

Awards are based on information relevant to the conclusion of the businesses' most recent fiscal year prior to Sept. 1, 2006.

## JUDGING ELEMENTS

- ★ Business Growth and Performance
- ★ Sound Business Strategies and Practices
- ★ Customer Service Strategies and Practices
- ★ Business Challenges
- ★ Unique and Innovative Approaches
- ★ Community Involvement and Contribution
- ★ Employee Relations

## TIMELINE

- |                      |  |
|----------------------|--|
| ★ September 15, 2006 | Nominations Due  |
| ★ October 31, 2006   | Applications Due   |
| ★ December 26, 2006  | Finalists Announced  |
| ★ January 4, 2007    | Finalists Recognized at Business After Hours Reception                 |
| ★ February 21, 2007  | Small Business Council Breakfast: Panel Discussion Featuring Finalists |
| ★ March 22, 2007     | Small Business of the Year Awards Luncheon                             |

## PARTICIPANTS RECEIVE

### **Nominees:**

- ★ Letter and certificate acknowledging nomination
- ★ Recognition in *Chamberletter* and future marketing materials
- ★ Highlighted on the Fort Worth Chamber of Commerce website as Nominee

### **Applicants:**

- ★ Highlighted on the Fort Worth Chamber of Commerce website as Applicant

### **Finalists:**

- ★ Four complimentary reservations to the Small Business of the Year Awards Luncheon
- ★ Recognition in program and a profile at the Small Business of the Year Awards Luncheon
- ★ Highlighted on the Fort Worth Chamber of Commerce website as Finalist
- ★ Special Business After Hours Reception honoring Finalists in January of 2007
- ★ Featured participant on Best Practices panel discussion at Small Business Council breakfast in February of 2007

### **Award Recipients:**

- ★ Small Business of the Year Award to display in your place of business
- ★ A Small Business of the Year Award winner banner to keep and display
- ★ Feature article in the *Chamberletter*
- ★ Highlighted on the Fort Worth Chamber of Commerce website as Award Recipient
- ★ Listed in the Fort Worth Chamber of Commerce Annual Meeting program as Small Business of the Year Award Recipient
- ★ Inclusion in the "How the Small Business of the Year Award Can Work For You" marketing information provided by the Fort Worth Chamber of Commerce Communications Department
- ★ Other awards to be determined